Reviewer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposal Review

Select the “Personal Help” heading (above General Catalog Information) to view helpful tips to ensure fields have been completed correctly

Viewed all proposed changes

Check for attachments

Y N

The program description is clear and reasonable

Comments:

Y N

The student learning outcomes are clear and reasonable

Comments:

Reviewed related course submissions, if applicable

Reviewed Curriculum (to view program changes select the Preview Curriculum button, then select the Show Curriculum Preview with markup icon)

Comments:

Reviewed 4 Year Program Schedule (if submitting to SUNY) – verify credit hours meet all of the degree requirements, including upper division hours

Comments:

Reviewed any comments by impacted departments that were consulted regarding program alteration or deletion

Comments:

Questions

Y N

Is there sufficient justification in submission for this program proposal?

Comments:

Y N

Does the proposal make sense for students?

Comments:

Y N

Have all implementation factors been addressed (i.e. teach-out plan for current students listed)?

Comments:

Y N

Are there any concerns for transfer, non-traditional or underrepresented student population groups?

Comments:

Y N

Does the proposal meet the curriculum change guide requirements? <http://www2.cortland.edu/academics/curriculum/policy.dot>

Comments:

Y N

For new programs, does the program plan of study match the format of the catalog? <https://www2.cortland.edu/academics/catalogs.dot>

Comments:

Recommendations & Comments

Recommend for approval

Not recommend

Contingent recommendation for approval / concerns or revised suggestions