Reviewer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposal Review

 Select the “Personal Help” heading (above General Catalog Information) to view helpful tips to ensure fields have been completed correctly

 Viewed all proposed changes

 Check for attachments

 Y N

 The program description is clear and reasonable

 Comments:

 Y N

 The student learning outcomes are clear and reasonable

 Comments:

 Reviewed related course submissions, if applicable

 Reviewed Curriculum (to view program changes select the Preview Curriculum button, then select the Show Curriculum Preview with markup icon)

 Comments:

 Reviewed 4 Year Program Schedule (if submitting to SUNY) – verify credit hours meet all of the degree requirements, including upper division hours

 Comments:

 Reviewed any comments by impacted departments that were consulted regarding program alteration or deletion

 Comments:

Questions

Y N

 Is there sufficient justification in submission for this program proposal?

Comments:

Y N

 Does the proposal make sense for students?

 Comments:

Y N

 Have all implementation factors been addressed (i.e. teach-out plan for current students listed)?

Comments:

Y N

 Are there any concerns for transfer, non-traditional or underrepresented student population groups?

 Comments:

Y N

 Does the proposal meet the curriculum change guide requirements? <http://www2.cortland.edu/academics/curriculum/policy.dot>

 Comments:

Y N

 For new programs, does the program plan of study match the format of the catalog? <https://www2.cortland.edu/academics/catalogs.dot>

 Comments:

Recommendations & Comments

 Recommend for approval

 Not recommend

 Contingent recommendation for approval / concerns or revised suggestions